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School District of Clay County e-agenda



School District of Clay County Green Cove Springs, Florida

Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway

Hearings for Special Actions regarding Students - 5:00 p.m.
REGULAR MEETING - 7:00 p.m.

October 16, 2014 - Regular Meeting

Invocation

Pledge of Allegiance

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Tina Bullock, District 3; Johnna McKinnon, District 4; Lisa Graham, District 5; and Superintendent Charlie Van Zant.

Consent Agenda

Superintendent

2. C-1 Minutes of Student Hearings and Regular Meeting on September 18, 2014

Attachment: Disciplinary Minutes-2014
September 18.pdf (Confidential Item)
Attachment: Sept 18, 2014 Regular Mtg.pdf

Deputy Superintendent

3. C-2 Proposed Allocation Changes for 2014-2015

Attachment: Allocation Summary - October 16, 2014.pdf

Human Resources

4. C-5 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 10 16 14.pdf

5. C-6 Appointments, Transfers, and Redesignations of Out-of-Field Teachers

Instruction

6. C-9 Authorized Provider Agreement Between American Red Cross and The School Board of Clay County

Attachment: Clay County School Board AP Agreement.pdf

7. C-11 Student Travel

Attachment: Oct 2014 - Student Travel.pdf

8. C-12 2014-15 Florida State College of Jacksonville Dual Enrollment Articulation Agreement

Attachment: Oct 2014 - 2014-15 FSCJ Dual Enrollment Agreement.pdf

9. C-13 Contract with Young Rembrandts

Attachment: Young Rembrandts Contract August 2014 until Terminated.pdf

10. C-14 Overnight/Out of State Travel

Attachment: overnight travel 10-16-14 agenda.pdf

11. C-15 Affiliation Agreement Between the CCSD and Greystone Healthcare Management Corp

Attachment: Greystone Healthcare Affiation Agreement, 2014.pdf

12. C-16 2014-15 SJR State's Work Ready Youth Program Agreement

Attachment: Oct 2014 - 2014-15 SJR State's Work Ready Youth Program Agreement.pdf

13. C-17 Articulation Agreement with University of Northwestern Ohio

Attachment: ArticulationAgreement-Univ Northwestern Ohio.pdf

14. C-18 Instructional Leadership and Faculty Development Grant

Attachment: Instructional Leadership & Faculty Development Grant - 1935.xlsx.pdf

15. C-19 Approve Consultant Agreement - St. John's Country Day School - Dr. Hal Urban

Attachment: [Consultant Agreement Dr. Urban.pdf](#)

16. [C-20 Agreement Between the School Board of Clay County and DES of Florida, LLC](#)

Attachment: [Clay.LPO. AProfessional Admin..pdf](#)

17. [C-21 Approval of Out of State Travel Learning Forward Conference](#)

Attachment: [Learning Forward Conference.pdf](#)

18. [C-22 2014-2015 Title I Private School Reciprocal Agreements Between Counties](#)

Attachment: [2014-2015 Title I Private School Reciprocal Agreement with Bradford County.pdf](#)

Attachment: [2014-2015 Title I Private School Reciprocal Agreement with Duval County.pdf](#)

19. [C-23 Contract for SEDNET support staff.](#)

Attachment: [SEDNET Support Services Contract 2014-2015.pdf](#)

Business Affairs

20. [C-24 2013-2014 Fiscal Year Program Cost Report](#)

Attachment: [Fiscal Year 13-14 Program Cost Report.pdf](#)

21. [C-25 Delta Dental Business Associate Agreement](#)

Attachment: [Delta Dental BAA Agreement 2014.pdf](#)

22. [C-26 Monthly Property Report - September, 2014 - Furniture/Equipment](#)

Attachment: [Furniture-Equipment Report-September, 14.pdf](#)

23. [C-27 Monthly Property Report - September, 2014 - AV Materials](#)

Attachment: [Audiovisual Report-September, 14.pdf](#)

24. [C-28 Monthly Property Report - September, 2014 - Software](#)

Attachment: [Software Report-September, 14.pdf](#)

25. C-29 Monthly Property Report - September, 2014 - Vehicles

Attachment: Vehicles Report-September, 14.pdf

26. C-30 Deletion of Certain Items Report - October, 2014

Attachment: Deletion Report-October, 14.pdf
Attachment: Deletion Report (Attachment)-October, 14.pdf

27. C-31 Budget Amendments for the Month of September, 2014

Attachment: budget cover sheet(impact stmt).pdf
Attachment: Budget Amendments.pdf

28. C-32 Warrants and Vouchers for September 2014

Attachment: WARRANTS AND VOUCHERS 2014 SEPT.pdf

29. C-33 Writeoff Non-sufficient Checks at School

Support Services

30. C-34 Pre-Qualification of Contractors

Attachment: Contractor List 10,16,14.pdf

31. C-35 Right-of-Way Easement with Clay Electric Cooperative, Inc. for OakLeaf High School Relocatable Area

Attachment: RofW Easement Clay Elec. OHS.pdf

32. C-36 Additive Change Order #5 (Direct Purchasing) for Middleburg Elementary School Cafeteria Expansion

Attachment: CO 5, MBE Cafe Exp.pdf

33. C-37 Final Completion of Middleburg Elementary School Cafeteria Expansion

Attachment: Final Comp MBE Cafe Exp.pdf

34. C-38 Final Completion of Orange Park High School Roof Replacement Building 4

Attachment: Final Comp OPH Roof.pdf

35. C-39 Clay County Utility Authority Certificate of Construction Completion for Middleburg Elementary

Attachment: CCUA Cert of Constr Compl MBE.pdf

Adoption of Consent Agenda

36. Adoption of Consent Agenda

Motions:

Approve the Consent Agenda with the exception of Items C-3, C-4, C-7, C-8, and C-10 that were moved to Discussion. - PASS

Vote Results

Motion: Lisa Graham

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Recognitions and Awards

37. Teresa Dixon

Minutes: Speaking on behalf of the Clay Educational Staff Professional Association, Teresa Dixon thanked Board members who accepted the union's challenge to work a day as a support employee. Mrs. Studdard, Mrs. Kerekes, and Mrs. Bullock reported on their work day experiences and were presented certificates by CESPA.

Presenters (NONE)

Scheduled Citizen Requests

38. Virginia Collins - Clay County Schools: What can we do to improve our school district?

Minutes: Mrs. Collins was not able to attend the meeting due to a death in the family.

Discussion Agenda

Superintendent

39. D-1 Superintendent's Update

Minutes: Superintendent Van Zant commented on the successful Health Fair and also on Career-Based Academies.

School Board Members

40. D-2 Amend the Contract for Secretarial services provided by Sabrina Gaston to the School Board Attorney (Janice Kerekes)

Attachment: 10-16-14 Gaston Contract Amendment.pdf

Minutes:

Speaker from the Audience: Amber Shepherd

Mrs. Kerekes commented that this amendment would align Mrs. Gaston's contract with the traditional calendar year, January through December.

Motions:

Motion to approve - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

41. D-3 Discuss Financial Impact of Appointed Superintendent and Approve motion to postpone the appointment process until 2016 general election - should the ballot initiative pass in November 2014 general election (Johnna McKinnon)

Attachment: 10-16-14 Alachua County.pdf

Attachment: 10-16-14 Hernando County.pdf

Attachment: 10-16-14 Indian River County.pdf

- Attachment: [10-16-14 Osceola County.pdf](#)
- Attachment: [10-16-14 St Johns County.pdf](#)
- Attachment: [10-16-14 St Lucie County.pdf](#)
- Attachment: [10-16-14 McKinnon's Appointed vs Elected Hand Out.pdf](#)
- Attachment: [10-16-14 McKinnon's Cost Benefit Analysis.pdf](#)

Minutes:

Speakers from the Audience: Keith Nichols, Elaine Weistock, Melanie Sanders, and Travis Christenson

Mrs. McKinnon addressed the financial impact of an appointed superintendent and other data showing that an appointed superintendent does not yield higher district outcomes. She reviewed a powerpoint presentation she prepared of cost comparisons with like-sized Florida counties. Following her presentation, there was Board discussion.

Motions:

Motion to postpone appointment process until 2016. - FAIL

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

- Johnna McKinnon - Aye
- Carol Studdard - Nay
- Tina Bullock - Nay
- Lisa Graham - Aye
- Janice Kerekes - Nay

42. D-4 Public Hearing on amendments to School Board Policy 6GX-10-1.03(D)1, The Superintendent of Schools; Appointment of Superintendent; Job Description, minimum qualifications and performance responsibilities (Janice Kerekes)

Attachment: [10-16-14 Policy 1.03 D \(1\) \(2\).pdf](#)

Minutes:

The public hearing was opened.

Speakers from the Audience: Travis Christenson, Amber Shepherd, Keith Nichols, Joe Riley, and Sylvia Croft

Following speaker comments, the public hearing was closed.

Motions:

Motion to approve - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

43. D-5 Public Hearing on amendments to School Board Policy 6GX-10-1.03(D)2, The Superintendent of Schools; Appointment of Superintendent; Candidate Search, Evaluation and Hiring (Janice Kerekes)

Attachment: 10-16-14 Policy 1.03 D (1) (2).pdf

Minutes: The public hearing was opened. No one came forward to speak to the item and the public hearing was closed.

Motions:

Motion to approve - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

44. D-6 Approve Citizen Application Form For Clay County School Board Superintendent Selection Committee members (Janice Kerekes)

Attachment: 10-16-14 Selection Committee Application Form.pdf

Minutes: Speaker from the Audience: Amber Shepherd

Motions:

Motion to approve the application form and direct the superintendent to get the appropriate MIS form authorization, and then to publish the application form on the school district website immediately. Applications are to be sent to Karen Bush and a copy of all applications shall be sent to Bruce Bickner. - PASS

Vote Results

Motion: Janice Kerekes

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Nay

Janice Kerekes - Aye

Johnna McKinnon - Nay

Carol Studdard - Aye

Deputy Superintendent

45. C-3 Network and District Device Overview School District of Clay County (Pulled by Mrs. Kerekes)

Attachment: SDCC Network and Device Overview Final.pdf

Minutes: Mrs. Kerekes pulled the item for discussion. At her request, Carl Hendrick, Director of Information Services, clarified that both this item and the following item are guidelines for employees to be included in the Employee Handbook.

46. C-4 Employee Social Media Guidelines School District of Clay County (Pulled by Mrs. Kerekes)

Attachment: Social Media Guidelines-Employee Final.pdf

Minutes:

Speaker from the Audience: Liz Crane

Mr. Hendrick explained that these guidelines are provided as information only to assist employees with their personal use of social media on their own time. It was also noted

that the school district has a student "opt out" policy for posting pictures on Facebook.

Human Resources

47. D-7 Human Resources - Special Action A

Attachment: Special Action A 10 16 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Janice Kerekes

Second: Johnna McKinnon

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

48. D-8 Human Resources - Special Action B

Attachment: Special Action B 10 16 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

49. D-9 Human Resources - Special Action C

Attachment: Special Action C 10 16 14.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Tina Bullock

Second: Janice Kerekes

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Instruction

50. C-7 Adoption of Digital Classrooms Plan (Pulled by Mr. Bickner)

Attachment: DIGITAL CLASSROOMS PLAN DRAFT 100714.pdf

Attachment: 10-16-14 Amended Budget Narrative Form .pdf

Minutes: Mr. Bickner pulled this item to call attention to incorrect object codes on Page 3 of the backup attachment.

Motions:

Approve -

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

51. C-8 Resolution Endorsing Red Ribbon Week, October 23-21, 2014

Attachment: Red Ribbon Week.pdf

Minutes:

Speaker from the audience: Karen Donovan

It was noted for the record that the correct dates for Red Ribbon Week are October 23-31, 2014.

Motions:

Motion to approve - PASS

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

52. C-10 Permission To Travel Out of State (Pulled by Mr. Bickner)

Minutes: Mr. Bickner clarified that the out of state training location has been changed from Washington, D.C. to San Antonio, Texas. There is no financial impact because the travel is required and allocated in the budget of the grant.

Motions:

Motion to approve - PASS

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Business Affairs

53. D-10 Monthly Financial Report for September, 2014

Attachment: PAGE 1 MONTHLY FIN-Sum Cash-Sept 2014.pdf

Attachment: PAGE 2 MONTHLY FIN GREV Sept, 2014.pdf

Attachment: PAGE 3 MONTHLY FIN GREXP Sept

2014.pdf

Attachment: PAGE 4 MONTHLY FIN DSREVEXP
Sept 2014.pdf

Attachment: PAGE 5 Capital Projects Sept
2014.pdf

Attachment: PAGE 6 Capital Projects By Project
Sept 2014.pdf

Attachment: PAGE 7 MONTHLY FIN FOOD
SERVICE Sept 2014.pdf

Attachment: PAGE 8 MONTHLY FIN SPREV42X
Sept 2014.pdf

Attachment: PAGE 9 MONTHLY FIN ARRA-
SPREV43X Sept 2014.pdf

Attachment: PAGE 10 MONTHLY FINANCIAL
INSURANCE Sept 2014.pdf

Minutes: Dr. George Copeland, Assistant Superintendent for Business Affairs, noted that this week was an official FTE count week. The student head count is factored into a state funding formula that determines our local revenue from the state.

Motions:

Approve - PASS

Vote Results

Motion: Lisa Graham

Second: Tina Bullock

Tina Bullock - Aye

Lisa Graham - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

Support Services

54. D-11 Authorize Appraisals, Surveys and Environmental Studies of specified parcels of property for School District use

Attachment: Land, 10,16,14.pdf

Minutes: John Merrill, Assistant Superintendent for Support Services, led discussion about several parcels of land that have potential options for donation, purchase, sell, or swap.

Motions:

Authorize appraisals, surveys and environmental studies on five (5) of the proposed - PASS

parcels (excluding the Amerigas parcel) with the proviso that they be negotiated with the owners so there is no cost to the school district and that the school district shall bear the cost of the appraisal, survey and environmental study for the Washington parcel that is being offered as a donation.

Vote Results

Motion: Johnna McKinnon

Second: Lisa Graham

- Tina Bullock - Aye
- Lisa Graham - Aye
- Janice Kerekes - Aye
- Johnna McKinnon - Aye
- Carol Studdard - Aye

Presentations from the Audience

55. Speakers from the Audience

Minutes:

- Liz Crane - bullying
- Keith Nichols - special education programs/teacher
- Amber Shepherd - public endorsement of candidates

Superintendent's Requests

56. Comments

Minutes: Superintendent Van Zant announced this week as National School Food Services Week.

School Board's Requests

57. Comments

Minutes: Board members reminisced and expressed their appreciation to Lisa Graham on her retirement after 24 years of service, and to Tina Bullock for her two years of service, as school board members.

Attorney's Requests (NONE)

Adjournment (9:30 p.m.)

Superintendent

Chairman